

Student Handout

Housekeeping

Good “housekeeping”, keeping your workspace clean and tidy and your tools in good order, is a basic part of accident and injury prevention. Effective housekeeping is an ongoing operation. Periodic cleanups are ineffective in reducing accidents.

Examples of hazards

- spilled liquids left on the floor
- tools left lying about, getting broken
- equipment left uncleaned
- cardboard or packaging hiding hazards

Safety tips

- Clean up after yourself as you work.
- Empty waste containers before they overflow.
- Wipe up spills immediately, or mark them and tell the person responsible for cleaning spills.
- Take care of your tools and equipment, and put them away clean and in good repair.
- Discard oily rags and other flammable waste materials safely.

