

Student Handout

Housekeeping

Good “housekeeping”, keeping your workspace clean and tidy and your tools in good order, is a basic part of accident and injury prevention. Effective housekeeping is an ongoing operation. Periodic cleanups are ineffective in reducing accidents.

Examples of hazards

- ❑ spilled liquids left on the floor
- ❑ tools left lying about, getting broken
- ❑ equipment left uncleaned
- ❑ cardboard or packaging hiding hazards

Safety tips

- ❑ Clean up after yourself as you work.
- ❑ Empty waste containers before they overflow.
- ❑ Wipe up spills immediately, or mark them and tell the person responsible for cleaning spills.
- ❑ Take care of your tools and equipment, and put them away clean and in good repair.

