

Sample Procedure for Oral Written Examinations

Circumstances that would warrant an oral written.

- ❖ Failure of the written examination
- ❖ Meeting of the objectives in the practical evaluation
- ❖ It becomes evident that the student has a learning disability, low levels of literacy or English as a second language.

Procedure of conducting an oral written examination

- ❖ The student is asked both questions that they answered correct and questions they answered incorrect on the written examination.
- ❖ If the student correctly answers a question that they previously had incorrect, another mark is awarded.
- ❖ If the student incorrectly answers a question that they previously had correct, no marks are deducted. Any correct questions re-asked are for distracter purposes only.
- ❖ When or if the student correctly answers enough incorrect questions to achieve a passing grade, certification is awarded.
- ❖ Asking the student the stem of the question orally then allowing them to provide the answer without listing off the distracters may be an effective method of determining if the student understands the concept the question is testing for.