



## LOCKOUT — EMPLOYERS AND SUPERVISORS

### Supervisor impact and influence

Your workers are your greatest assets and you play a crucial role in the ongoing safety and training of your crew. The purpose of this Crew Talk handout is to provide you, the supervisor, with information to assist you in training your workers and ensuring their safety. Your role is to leave them with a strong message regarding the critical importance of locking out equipment and machinery on a consistent basis by following the correct procedures.

### How to deliver a crew talk

- **Prepare** in advance by reviewing your shop's lockout procedures to discuss with the crew. Also, review the WorkSafeBC booklet *Lockout*.
- **Gather** your crew together to watch the slide show *Lockout for Woodworking*.
- **Distribute** the *Lockout — Crew Responsibilities Handout*.
- **Watch** the *Lockout for Woodworking* slide show and prepare to discuss it with your crew.
- **Emphasize** the importance of locking out when required.
- **Explain** that lockout procedures are in place to ensure everyone's safety. Each year workers are

seriously injured because machinery or equipment was not locked out — this means crushed limbs, severed fingers, even death.

### Discussion topics

1. **Discuss and ask questions** to check your crew's knowledge of lockout. Use the crew talk handout as your discussion guide.
2. **Demonstrate** proper lockout procedures by locking out the actual equipment.
3. **Discuss** how injuries can occur if equipment is not locked out.
4. **Emphasize** that lockout is mandatory.
5. **Cite** a true story from your own experience or that of the crew (or use the Hazard Alert below).
6. **Identify** machinery in your shop where a basic lockout procedure would not be adequate — for example, machinery equipped with multiple energy sources (electric, pneumatic, or hydraulic). Ensure that all these sources of energy have been taken into account when developing your lockout procedures.

### Read the following regulations

For more information on safe lockout procedures, see the Occupational Health and Safety Regulation, Part 10: De-energization and Lockout. Visit [WorkSafeBC.com](http://WorkSafeBC.com) for a searchable version of the OHS Regulation.

### HAZARD ALERT

### Don't become a statistic

An electrician was making adjustments to the switches of a lumber-strapping machine. Without locking out the control device, he placed his head and upper body into the machine between the platen and horizontal cylinder. Without warning, the platen opened vertically and crushed his head against the cylinder. The worker's injuries were fatal.

*How could this accident have been prevented?*

