

JOB FUNCTION ANALYSIS EXAMPLE – QUILTMaking

NOTE: This business is not on the Assigned Hazard Rating List.

Workers: 5 Quiltmakers, 1 Supervisor

STEP 1: Identify Job Functions					STEP 2: Analyze Job Functions	
Types of Functions	Low Risk	High Risk	# of Workers	% of Time Exposed to Activity		
Quiltmakers					Is quilting on the Assigned Hazard Rating List?	NO
Using cutting machines		X	2/6	15%	How do I know what the hazard rating should be?	
Using sewing machines	X		6/6	85%	Are there high risk job functions or activities?	
Hand sewing	X		4/6	10%	(See OHS Guidelines Step 2(b) for descriptions of high risk activities).	YES
Hand filling quilts	X		4/6	5%	- For what % of workers? (2/6 = 33% - using cutting machines)	33%
Supervisor					- What % of time exposed to high risk?	15%
Supervising	X		1/6	100%	See OHS Guidelines Step 2(d) for exposure thresholds.	
					<i>Although there are some high risk job functions or activities:</i>	
					Are 30% or more of the workers exposed to high risk job functions for more than 20% of the time?	NO
					OR	
					Are 50% or more of the workers exposed to high risk factors more than 10% of the time?	NO
					THE WORKSITE IS ASSIGNED A LOW HAZARD RATING.	